

NILAM SAMIM



B A . L L B (C A L) , L L M (W B N U J S)

Enrolled in Bar Council of West Bengal, AIBE-XVII

EDUCATION

**The West Bengal University of
Juridical Science (WBNUJS)** 2024

LLM (Criminal and Security Law) | 70.20%

**Jogesh Chandra Choudhuri Law
College, Calcutta University (Govt.)** 2022

BA.LLB. | 77.53%

SKILLS

Legal Research
Legal compliance
Computer Proficiency
Drafting
Organized
Effective Communication
Teamwork
Resilience

LANGUAGE

English	<div></div>
Bengali	<div></div>
Hindi	<div></div>

ABOUT ME

I am a dedicated and reliable legal professional committed to delivering high-quality, results-oriented legal services. With a strong foundation in Corporate and Criminal Law, I approach each matter with confidence, integrity, and attention to detail. I have the ability to analyze complex legal issues, communicate clearly, and advocate effectively on behalf of clients. As I continue to develop professionally, I am eager to broaden my experience, take on new challenges, and contribute meaningfully within a dynamic legal environment. My focus remains on building trust, upholding ethical standards, and continuously advancing my skills to support successful legal outcomes. I aim to build a successful career in the legal field, contributing as a researcher with extensive expertise.

WORK EXPERIENCE

**MAKAUT, DEPARTMENT OF LAW
VISITING FACULTY**

NOV 2024- JUN
2025

- Teaching students of BBA.LLB and LLM., handling more than 30 students in each class.
- BBA.LLB subjects- Law and Society, Women and Law, Environmental Law, Human Rights Law, Criminal Law.
- LLM (Business Law) subjects-- Law and Justice in Globalizing World, Advanced Jurisprudence, Law and Social Transformation, Direct and Indirect Taxes and Research Methodology.
- Conducting and organizing Moot courts, Seminars and conferences.
- Creating modules for various academic subjects and other organizational works.
- Administrative works involving attending meetings, preparing question papers, uploading marks in the ERP portal, helping in clearing the backlog student's examinations.
- Counselling students and directing LLM students to complete their dissertation.



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Sabujdeep CHSL, Newtown,

Action area 1, Kolkata-700156

ORGANISATIONAL EXPERIENCE

- Organized and participated conference on **"Business Law in 21st Century with New Regime"** | Department of Law, SoMS Makaut.
- Organized and participated in conference on World Human Rights Day for **Rights of Transgender Persons** | Department of Law, SoMS Makaut.
- Organizer, **Consultation on Marriage Laws across India with National Commission for women (NCW)** | West Bengal National University of Juridical Science.
- Maintenance of all the case related documents and disposing the matters within time.
- **Convenor, Moot Court Society.** Responsibilities include conducting and managing logistics of moot courts in association with law firms, selecting/training moot court teams.
- Worked as a **coordinator** twice in the Vacation Science Camp for **Birla Industrial & Technological Museum** (May-June, 2014, 2015).

PAPERS PRESENTED

- "The Invisible World- Analysis of Domestic Unpaid Labour Work Through Feminist Lenses" at the Jus Corpus Journal.
- "Technology Driven Legal Aid- A Comparative Analysis Between India and Africa" at the ILS Delhi University Legal Aid Society.
- "Lifting the Veild of Religion: A Tale of Religious Fanaticism", presented at the International Conference for Vidhi Varta.

FACULTY DIGILAW ACADEMY

JAN 2022 - TILL

- Giving online lectures to students of BA.LLB from Calcutta University.
- BA.LLB subjects- Contract Paper I & II, Family Law Paper II, Criminal Law, Constitutional Law, Jurisprudence, Environmental Law, Interpretation of Statutes, Political Science and Sociology.
- Counselling Students, creating PYQ and comprehensive notes.

LAW OFFICER

AUG 2022 - OCT

MD SAMIM & CO, LAW FIRM

2023

- Deal cases under the Income Tax Act and the GST Act.
- PAN application and withholding tax returns.
- Legal Advisory to companies going for incorporation.
- Compliance with corporate laws, regulations, and ethical standards.
- Drafting Agreements including Lease Agreements, Sale Agreements, Digital service Agreements, Power of Attorney, Wakalat Nama, MOUs, pleadings, memos, MoAs, AoAs, Powers of attorney, declarations, consent letters, affidavits, motions and briefs.
- Registration of deeds.
- Filing of incorporation forms, uploading KYC and other related documents, including DIN and DSC.
- Communicating with Ministry of Corporate Affairs and Registrar of companies.
- Visiting tax department for regular follow-up and representing the client's case before the Assessing Officers.
- Visit to the Income Tax Appellate Tribunal and the Calcutta High Court.
- Counselling clients about compliance with timelines, like issuing notices within 30 days of cheque dishonour and filing complaints within the statutory period under the Negotiable Instrument Act.
- Issuing demand notices to defaulters within the stipulated time after a cheque is dishonoured.
- Appearing for the accused and presenting defenses such as lack of liability, defective instruments, or improper notice.
- Engaging in out-of-court settlements to resolve disputes amicably.
- Research on various legal topics, analyze and summarize statutes, regulations, and court opinions that are relevant to a particular case or legal matter.
- Gather facts and information from clients relevant to ongoing cases or transactions.
- Communicate with clients to keep them informed of case developments and respond to inquiries under the guidance of a senior attorney.
- Assist senior lawyers with all aspects of case preparation, from research and drafting documents to preparing for trials or negotiations.

LAW EXECUTIVE SAI & CO.

JAN 2022- JUL
2022

- Assisted Senior counsel in matters relating to Wakf Act involving cases before Wakf Tribunals, civil courts, or higher courts in disputes related to:
- Ownership or possession of Wakf properties.
- Appointment or removal of Mutawallis.
- Mismanagement or misuse of Wakf properties.
- Unauthorized encroachments on Wakf lands.
- Drafting or reviewing Wakf deeds and related legal documents.
- Removal of encroachments under Section 54.
- Resolution of disputes regarding Wakf properties under Section 83.
- Complaints against the mismanagement or illegal transfers of Wakf properties.
- Mediating disputes between parties, such as between beneficiaries and Mutawallis, or between individuals and the Wakf Board, to achieve amicable settlements.
- Seeking judicial review of administrative decisions made by Wakf Boards.

ADDITIONAL ACHIEVEMENTS

FACULTY DEVELOPMENT PROGRAMME

Mar 2025

- Participated at the FDP held by the RMNLU DPIIT- IPR Chair.

MINISTRY OF LAW AND JUSTICE, DEPARTMENT OF LEGAL AFFAIRS

Jun 2024

- Rapporteur at the conference on "India's Progressive Path in the Administration of Criminal Justice System".

INTERNATIONAL CONFERENCE ON TRENDS IN FORENSICS, LAW AND CRIMINOLOGY

Feb 2024

- Participated at the Conference on Trends in Forensics, Law and Criminology

WBUJS, KOLKATA AND NATIONAL COMMISSION FOR WOMEN

Nov 2023

- Participated at the "Eastern Region law Review Consultation on Marriage and Divorce Laws across Communities in India".

EAST REGIONAL ROUND, CONQUEST

Dec 2023

- Participated for East Region Round of ConQuest and qualified up to the semi-final round.

WBUJS, KOLKATA AND DATA ANALYTICS NITTTR KOLKATA

Jul 2023
- Aug 2023

- Professional Certificate Course on Data Analytics, Security and IPR.

RABINDRANATH TAGORE NATIONAL YOUTH COMPUTER TRAINING CENTRE

Dec 2020
- Nov 2021

- Advanced Diploma in Computer Application with Grade A+ .

JUSTICE FATHIMA BEEVI MEDAL

2019-2020

- For securing 2nd position in the Calcutta University 4th Semester Examination

JUSTICE PHANI BHUSAN CHAKRAVARTI MEDAL

2018-2019

- For securing 2nd position in the Calcutta University 2nd Semester Examination